

FY 2027 Budget Performance Review
045 Board of Architects, Landscape Architects and Licensed Interior Designers

Version Original
Lead Administrator: Leslie Hanska

Date submitted
Lead Financial Officer: Leslie Hanska

9/30/2025

Agency Mission

To service the State of Oklahoma by protecting and preserving the health safety and welfare of Oklahomans who live work and play in the built environment by ensuring professional competence through education examination experience and practice.

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

General Operations: 10 - Non-Appropriated

Administrative Services: Admin Services include finance/budgeting, accounting, purchasing, technology management, records management; communications.

Licensing: License and monitor architects, landscape architects & licensed interior designers to ensure that those who practice are qualified through training, education, and experience. License application processing for all individuals & firms, renewals, exam candidates and continuing education.

Board Relations/Outreach: Includes Board meetings, committee meetings, collaboration with collateral organizations, sponsoring continuing education, outreach to universities, Path to Licensure Scholarship program.

Enforcement: Enforcement of the State Architectural & Licensed Interior Designers Act & Rules which includes investigations, formal hearing and collaboration with State Fire Marshal, OUBCC (Oklahoma Uniformed Building Code Commission), AG (Office of the Attorney General, Board counsel.

FY'26 Budgeted Department Funding By Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
10	General Operations			\$872,120			\$872,120
88	Data Processing			\$69,769			\$69,769
							\$0
Total		\$0	\$0	\$941,889	\$0	\$0	\$941,889

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

What changes did the agency make between FY'25 and FY'26?

1.) Are there any services no longer provided because of budget cuts?

No

2.) What services are provided at a higher cost to the user?

N/A

3.) What services are still provided but with a slower response rate?

N/A

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

Yes; per O.S. 59 section 46.7-13 - Board approved staff cost of living & retention pay raise by vote taken 6/04/2025.

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

Description of requested increase in order of priority	Total Project Cost (\$)	Needed State Funding for Project (\$)	Submitted to LRCPC? (Yes/No)
Priority 1 N/A			
Priority 2			
Priority 3			

Does the agency has any costs associated with the Pathfinder retirement system and federal employees? If so, please describe the impact.

N/A - No federal employees

** Include the total number of federally funded FTE in the Pathfinder system.*

Is the agency seeking any fee increases for FY '27?

Description of requested increase in order of priority	Fee Increase Request (\$)	Statutory change required? (Yes/No)
Increase 1 N/A		
Increase 2		
Increase 3		

FY 2026 Budgeted FTE

Division #	Division Name	Supervisors	Non-Supervisors	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$100K	\$100K+
10	General Operations	1	3		1	2	1
Total		1	3	0	1	2	1

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FTE History by Fiscal Year						
Division #	Division Name	FY 2026 Budgeted	FY 2026 YTD	FY 2025	FY 2024	FY 2023
10	General Operations	4.0	4.0	4.0	4.0	4.0
Total		4.0	4.0	4.0	4.0	4.0

Performance Measure Review					
	FY 2025	FY 2024	FY 2023	FY 2022	FY 2021
Licensing					
Active Licenses	3453	3373	3,005	3,042	3,077
Active Firm Licenses (CA)	1163	1098	1,140	1054	1,094
Licenses Issued	212	274	194	244	186
Firm Licenses & Revisions (CA) Issued	185	143	144	137	147
Renewals (License and Firms)	3929	130	3,839	162	3,620
Licenses/Candidate Applications Submitted	282	265	260	295	data not available
Firm Applications Submitted	102	98	100	95	data not available
Emeritus Application	196	194	176	157	130
Enforcement					
Compliants Received	26	45	14	23	14
Compliants Closed	21	38	11	16	12
Formal Hearings/Action/Warnings	7	22	8	12	6

Revolving Funds (200 Series Funds)			
	FY'23-25 Avg. Revenues	FY'23-25 Avg. Expenditures	June 2025 Balance
Fund: Fund Number, Fund Name			
Revolving fund 20000 funds agency operation; licensing fees are the revenue source as a non-appropriated agency. These revolving funds are collected for the BIENNIAL RENEWAL PERIOD which covers two (2) fiscal years. Licenses renew on June 30th of every odd year. Even year receipts are always significantly lower than odd/renewal year receipts. However, because the June receipts are not transferred to the fund until the following month, July, it appears in the General Ledger as (reported in PeopleSoft BTA and ABC reports) as even year revenues being higher than odd years. This is simply a timing difference between when the funds are deposited into the agency clearing account and when they are recorded as revenue and transferred to the revolving fund for operations.	\$696,884	\$691,718	\$967,528

FY 2026 Current Employee Telework Summary						
List each agency physical location (not division), then report the number of employees associated with that location in the teleworking categories indicated. Use "No specified location" to account for remote employees not associated with a site. Use actual current employees (headcount), not budgeted or actual FTE.			Full-time and Part-time Employees (#)			
Agency Location / Address	City	County	Onsite (5 days onsite, rarely remote)	Hybrid (2-4 days onsite weekly)	Remote (1 day or less weekly onsite)	Total Employees
220 NE 28th Street, #150	Oklahoma City	Oklahoma	4			4
						0
Total Agency Employees						4