

FY 2024 Budget Performance Review

19000 - Cosmetology Board

Lead Administrator: Malena Curtsinger

Lead Financial Officer: John Funderburk

Agency Mission

The mission of the Board is to safeguard and protect the health and general welfare of the people of the State of Oklahoma by enforcing all statutes and regulations necessary relating to standards of sanitation and safety which shall be maintained in schools and establishments ,mediating in areas of consumer complaints and alleged violations of cosmetology and barbering laws and rules, promoting state socio-economic goals relating to the industry, and by serving as a resource base regarding products, techniques, and trends affecting cosmetologists, barbers and consumers.

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

Division or Program Number and Name

Division or Program Description

1000001 - General Operations

Agency operational department for managing enrollment, testing, and licensing.

1000003 - Inspection Program

Inspect establishments and schools throughout the state. Investigate various complaints of establishments, individuals and schools.

8800010 - ISD DP - Data Processing

IT services and equipment.

FY'23 Budgeted Department Funding By Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
1000001	General Operations			\$1,200,955			\$1,200,955
1000003	Inspection Program			\$560,441			\$560,441
8800010	ISD DP - Data Processing			\$691,014			\$691,014
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
Total		\$0	\$0	\$2,452,410	\$0	\$0	\$2,452,410

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

FY'22 Carryover by Funding Source

Class Fund #	Carryover Class Fund Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
20000	Bd of Cosmetology Rev Fund			\$1,392,051			\$1,392,051
							\$0
							\$0

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable:

What changes did the agency make between FY'22 and FY'23?

1.) Are there any services no longer provided because of budget cuts?

No changes.

2.) What services are provided at a higher cost to the user?

No change in cost.

3.) What services are still provided but with a slower response rate?

No services are provided at a slower response rate.

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

None.

FY'24 Requested Funding By Department and Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Other ¹	Total	% Change
1000001	General Operations	\$0	\$0	\$1,200,955	\$0	\$1,200,955	0.00%
1000003	Inspection Program	\$0	\$0	\$560,441	\$0	\$560,441	0.00%
8800010	ISD DP - Data Processing	\$0	\$0	\$691,014	\$0	\$691,014	0.00%
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total		\$0	\$0	\$2,452,410	\$0	\$2,452,410	0.00%

1. Please describe source(s) and % of total of "Other" funding for each department:

FY'24 Top Five Operational Appropriation Funding Requests							
Request by Priority	Request Description						Appropriation Request Amount (\$)
Request 1: Request 2: Request 3: Request 4: Request 5:							
Top Five Request Subtotal:							\$0
Total Increase above FY-23 Budget (including all requests)						\$	-
Difference between Top Five requests and total requests:							\$0
Does the agency have any costs associated with the Pathfinder retirement system and federal employees?							
How would the agency be affected by receiving the same appropriation for FY '24 as was received in FY '23? (Flat/ 0% change)							
How would the agency handle a 2% appropriation reduction in FY '24?							
Is the agency seeking any fee increases for FY '24?							
						Fee Increase Request (\$)	Statutory change required? (Yes/No)
Increase 1	19000_Examination Fee-Apprentice	\$10 to \$25				\$15	Yes
Increase 2	19000_Examination Fee	\$35 to \$50				\$15	Yes
Increase 3	19000_Examination Fee_Barber Instructor	\$50 to \$65				\$15	Yes
Increase 4	19000_License Fee_Facial Operator	\$25 to \$40				\$15	Yes
Increase 5	19000_License Fee_Demonstrator	\$20 to \$35				\$15	Yes
Increase 6	19000_License Fee_Cometologist/Barber/Advanced Operator	\$25 to \$40				\$15	Yes
Increase 7	19000_License Fee_Manicurist/Facialist	\$25 to \$40				\$15	Yes
Increase 8	19000_License Fee_Facial Instructor	\$30 to \$45				\$15	Yes
Increase 9	19000_License Fee_Master Cosmetologist/Barber Instructor	\$50 to \$65				\$15	Yes
Increase 10	19000_License Fee_Cosmetician	\$25 to \$40				\$15	Yes
Increase 11	19000_License Fee_Manicurist Instructor	\$30 to \$45				\$15	Yes
Increase 12	19000_License Fee_Reciprocity Operator/Instructor/Manicurist/Facialist/Barber	\$30 to \$45				\$15	Yes
Increase 13	19000_License Fee_Reciprocity Processing Fee	\$30 to \$45				\$15	Yes
Increase 14	19000_License Fee_Hairbraiding	\$0 to \$40				\$40	Yes
Increase 15	19000_License Fee_Hairbraider	\$0 to \$40				\$40	Yes
Increase 16	19000_Shop/School Fee- Cosmetology /Barber Establishment-Renewal	\$30 to \$45				\$15	Yes
Increase 17	19000_Shop/School Fee-Nail Salon Establishment-Renewal Fee	\$30 to \$45				\$15	Yes
Increase 18	19000_Shop/School Fee-Barber Establishment-Initial Fee	\$45 to \$65				\$20	Yes
Increase 19	19000_Shop/School Fee-Nail Salon Establishment-Initial Fee	\$45 to \$65				\$20	Yes
Increase 20	19000_Shop/School Fee-Cosmetology Establishment-Initial Fee	\$45 to \$65				\$20	Yes
Increase 21	19000_Shop/School Fee- Cosmetic Studio-Initial Fee	\$50 to \$65				\$15	Yes
Increase 22	19000_Shop/School Fee- Cosmetic Studio-Renewal Fee	\$30 to \$45				\$15	Yes
Increase 23	19000_Shop/School Fee-School-Initial Fee	\$400 to \$450				\$50	Yes
Increase 24	19000_Shop/School Fee-School-Renewal Fee	\$125 to \$150				\$25	Yes
Increase 25	19000_Student Fee-1st Registration	\$5 to \$20				\$15	Yes
Increase 26	19000_Other-Notary	\$1 to \$7				\$6	Yes
Increase 27	19000_Other-Certification of Hours/Certification of Records	\$10 to \$25				\$15	Yes
What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?							
Description of request in order of priority						Appropriated Amount (\$)	Submitted to LRCP? (Yes/No)
Priority 1							
Priority 2							
Priority 3							
Federal Funds							
CFDA	Federal Program Name	Agency Dept. #	FY 23 budgeted	FY 22	FY 21	FY 20	FY 19
Federal Government Impact							
1.) How much federal money received by the agency is tied to a mandate by the Federal Government?							
N/A							
2.) Are any of those funds inadequate to pay for the federal mandate?							
N/A							
3.) What would the consequences be of ending all of the federal funded programs for your agency?							
N/A							

FTE History						
Division #	Division Name	2023 Budgeted	2022	2021	2019	2014
1000001	General Operations	9.0	7.0	8.0	8.0	8.0
1000003	Inspection Program	7.0	7.0	7.0	6.0	5.0

Revolving Funds (200 Series Funds)			
<i>Please provide fund number, fund name, description, and revenue source</i>	FY'20-22 Avg. Revenues	FY'20-22 Avg. Expenditures	June '22 Balance
Fund number: Fund name			
<i>Describe fund purpose and revenue source</i>			
20000 - Bd of Cosmetology Rev Fund			
<i>Funds received from licensing are utilized for agency operations.</i>	\$1,485,114	\$1,589,826	\$1,392,051

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FY 2023 Current Employee Telework Summary						
List each agency location, then report the number of employees associated with that location in the teleworking categories indicated. Use "No specified location" to account for remote employees not associated with a site. Use actual current employees, not budgeted or actual FTE.			Full-time and Part-time Employees (#)			
Agency Location / Address	City	County	Onsite (5 days onsite, rarely remote)	Hybrid (2-4 days onsite weekly)	Remote (1 day or less weekly onsite)	Total Employees
2401 NW 23rd Street, Ste 84	Oklahoma City	Oklahoma	10		5	15
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
Total Agency Employees						15