

Oklahoma State Board of Licensed Social Workers (622)

Lead Administrator: James Marks

Lead Financial Officer:

| FY'19 Projected Division/Program Funding By Source | | | | | | |
|----------------------------------------------------|---------|------------|------------------|------------|------------|------------------|
| Dept | | Federal | Revolving | Local | Other* | Total |
| Administration | 1000001 | | \$259,744 | | | \$259,744 |
| ISD Data Processing | 8800001 | | \$27,889 | | | \$27,889 |
| Total | | \$0 | \$287,633 | \$0 | \$0 | \$287,633 |

*Source of "Other" and % of "Other" total for each.

| FY'18 Carryover and Refund by Funding Source | | | | | | |
|----------------------------------------------|--|---------|-----------|-------|--------|-------|
| | | Federal | Revolving | Local | Other* | Total |
| FY'18 Carryover | | | | | | \$0 |
| | | | | | | |

*Source of "Other" and % of "Other" total for each.

| What Changes did the Agency Make between FY'18 and FY'19? | | | | | | |
|---------------------------------------------------------------------------------------------|--|--|--|--|------|--|
| 1.) Are there any services no longer provided because of budget cuts? | | | | | No | |
| 2.) What services are provided at a higher cost to the user? | | | | | None | |
| 3.) What services are still provided but with a slower response rate? | | | | | None | |
| 4.) Did the agency provide any pay raises that were not legislatively/statutorily required? | | | | | No | |

| FY'20 Requested Division/Program Funding By Source | | | | | | |
|----------------------------------------------------|---------|------------|------------------|------------|------------------|--------------|
| | | Federal | Revolving | Other | Total | % Change |
| Administration | 1000001 | | \$259,744 | | \$259,744 | 0.00% |
| ISD Data Processing | 8800001 | | \$27,889 | | \$27,889 | 0.00% |
| Total | | \$0 | \$287,633 | \$0 | \$287,633 | 0.00% |

*Source of "Other" and % of "Other" total for each.

| FY'20 Top Five Budget Adjustments | | | | | | |
|-------------------------------------------|--|--|--|--|--|------------------|
| | | | | | | \$ Amount |
| Request 1: Description | | | | | | \$60,000 |
| Total Increase above FY-19 Request | | | | | | \$ 60,000 |

| Does the agency have any costs associated with the Pathfinder retirement system and federal employees? | | | | | | |
|--------------------------------------------------------------------------------------------------------|----|--|--|--|--|--|
| (If so, please describe the costs and provide an estimate for FY '20, FY '21, and FY '22.) | No | | | | | |

| |
|------------------------------------------------------------------------------------------------------------------------------|
| How would the agency be affected by receiving the same appropriation for FY '20 as was received in FY '19? (Flat/ 0% change) |
| How would the agency handle a 2% appropriation reduction in FY '20? |

| Is the agency seeking any fee increases for FY '20? | | | | | | |
|-----------------------------------------------------|--|--|--|--|--|-----------|
| | | | | | | \$ Amount |
| N/A | | | | | | \$0 |

| What are the agency's top 2-3 capital or technology (one-time) requests, if applicable? | | | | | | |
|-----------------------------------------------------------------------------------------|--|--|--|--|--|--|
| | | | | | | |

| Federal Funds | | | | | | |
|-----------------------------------------------------------|-----------------|-------|-------|-------|-------|--|
| Federal Funding I (Brief Description with CFDA number) | FY 19 projected | FY 18 | FY 17 | FY 16 | FY 15 | |
| | NA | | | | | |

| Federal Government Impact | | | | | | |
|---------------------------------------------------------------------------------------------------|--|--|--|--|--|----|
| 1.) How much federal money received by the agency is tied to a mandate by the Federal Government? | | | | | | NA |
| 2.) Are any of those funds inadequate to pay for the federal mandate? | | | | | | NA |
| 3.) What would the consequences be of ending all of the federal funded programs for your agency? | | | | | | NA |
| 4.) How will your agency be affected by federal budget cuts in the coming fiscal year? | | | | | | NA |
| 5.) Has the agency requested any additional federal earmarks or increases? | | | | | | NA |

Division and Program Descriptions

Administrative Services

Enforcing the Social Work Practice Act - Title 59 O.S., Sections 1250 - 1273 & the Oklahoma Administrative Code Title 675 regulating licensed social workers in the State of Oklahoma;

Reviewing, drafting, updated and coordinating the administration of agency contracts;

Coordinating with other State agencies such as the Governor's Office, Secretary of State, Attorney General's Office, OMES, Department of Central Services, State Treasury, Office of Personnel Management, etc.;

Liaison with other professional organizations such as the Association of Social Work Boards, National Association of Social Workers, Schools of Social Work, and other licensing agencies as needed;

Provide oversight and direction toward the preparation of all materials needed for Board and Committee meetings.

Management and oversight of day to day operations of the Oklahoma State Board of Licensed Social Workers Regulatory Board.

Our mission is to safeguard the welfare of the public of the State of Oklahoma through the establishment, promotion and enforcement of high standards of practice for licensed social workers.

Complaints

Agency serves as the point of contact for complaints filed against licensed social workers. Agency disseminates complaint information to the complaint committee, two LCSW's who volunteer their time to serve on the committee, and our legal counsel via contract with the Oklahoma Attorney General's Office.

Training

Agency offers four Supervisor Trainings annually to Licensed Social Workers who desire to supervise individuals who wish to become licensure eligible. Trainers are contracted LCSWs.

FY'19 Budgeted FTE

| | Supervisors | Classified | Unclassified | \$0 - \$35 K | \$35 K - \$70 K | \$70 K - \$\$\$ |
|----------------|-------------|------------|--------------|--------------|-----------------|-----------------|
| Administration | | | 1 | | | 1 |
| Total | 0 | 0 | 1 | 0 | 0 | 1 |

FTE History

| | 2019 Budgeted | 2018 | 2017 | 2015 | 2010 |
|----------------|---------------|----------|----------|----------|----------|
| Administration | 1 | 1 | 1 | 1 | 1 |
| Total | 1 | 1 | 1 | 1 | 1 |

Performance Measure Review

| | FY 18 | FY 17 | FY 16 | FY 15 | FY 14 |
|-------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|
| Measure I Ensure that Oklahoma's Licensing Act effectively protects the public. | Achieved | Achieved | Achieved | Achieved | Achieved |
| Measure II Ensure effective response to consumer complaints | Achieved | Achieved | Achieved | Achieved | Achieved |
| Measure III 1) Provide four (4) Supervisor Training annually | Achieved | Achieved | Achieved | Achieved | Achieved |

Revolving Funds (200 Series Funds)

| Revolving Fund I | Brief Description Statutory Authority | FY'16-18 Avg. Revenues | FY'16-18 Avg. Expenditures | June '18 Balance |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------|------------------|
| | | \$283,466 | \$215,425 | \$509,025 |
| Source of Funds | Applications; Renewals; Late Fees; Continuing Education | | | |
| | Applications; License Card Replacement; Duplication of Records; Investigations; Probation; Returned Check Processing Fees | | | |
| What is the fund spent on? | | | | |
| | Personnel; Contracts with AG, OMES; Standley Walker Companies; Consultants; Mileage Investigations; Clampitt; Meadows; Oklahoma Property Investors (rent); Staples; Precision | | | |