



OKLAHOMA
Pardon and
Parole Board

Pardon and Parole Board

FY 2027 Budget Hearing Presentation

Submitted by: Kyle Counts, Executive Director

Kyle Counts

Executive Director



The **Pardon and Parole Board** serves the citizens of Oklahoma by making careful and informed decisions, focusing on public safety, offender accountability and re-entry, and victim rights

Founded in **1944** this agency, now encompasses the following divisions:
administrative and field.

Agency Vision, Mission and Core Values

Vision: The Oklahoma Pardon and Parole Board envisions a parole and pardon system that promotes and utilizes fair and equitable decision-making, reduces risk to public, includes victim concerns, and encourages successful inmate re-entry.

Mission: The Pardon and Parole Board serves citizens of Oklahoma by making careful and informed decisions, focusing on public safety, offender accountability and re-entry, and victim rights.

Core Values: The Pardon and Parole Board is committed to conducting a thorough review of all cases and to consider all parties in our decision-making.



Accomplishments

Top accomplishments for FY 2025 – FY 2026

1. Our **SharePoint platforms** have undergone major improvements. We completely overhauled the pardon process, which is now significantly more efficient and fully processed online.
2. We developed a **Board Members SharePoint site** that provides same-day access to dockets and reports.
3. With assistance from OMES, we also redesigned and updated our **PPB website**, enhancing both its functionality and user experience.
4. We reduced our **office footprint** by half and finally brought our administrative offices into the same building where our meetings are held.
5. We adopted emergency rules to allow the Board to expedite consideration of parole revocation for nonviolent offenses.



Analysis of Agency Challenges

	Challenge Description	Current Actions (Briefly describe how the agency is currently addressing the challenge.)	Planned Actions (Briefly describe how the agency plans to address the challenge going forward.)
1	Ongoing challenges of attracting and retaining adequate employees in a competitive job market.	We have rearranged duties and staff roles to accommodate more efficient workloads. By analyzing current tasks and responsibilities, we have identified opportunities for redistribution, ensuring that team members are focused on their strengths and that essential functions are adequately covered.	We plan to increase our reliance on automated services. By integrating technology into our operations, we can streamline repetitive tasks, reduce manual workloads, and free up staff to focus on higher-value activities.
2			
3			
4			



Savings & Efficiencies (Current or Planned)

Savings or Efficiency Name	Brief description of how savings were achieved	Savings in Unit of Measurement*	FY 2025 (Actual \$ Savings)	FY 2026 (Projected \$ Savings)	FY 2027 (Projected \$ Savings)
Automation	<i>Increased automation processes.</i>	Currently, every inmate that successfully reintegrates into the community saves Oklahoma \$66.99 per day. By reducing the release preparation time from the current 14-30 days to just 5 days, we can enhance this savings potential.			
Digitization	Leveraging technology to reduce paper use and storage space requirements.	No longer print, copy, or distribute applications via-mail.	\$1,200		
Legal Services	Revocation hearings were brought back in house.	\$35,650.92	\$35,650.92		



Agency Goals and Key Performance Metrics

Goal	Metric	FY 25 Target	FY 25 Actuals	FY 26 Target
1 Increased Automation Processes	The new offender management system will allow for several of our manual processes to be automated.			
2 Increase efficiency in processing all applications and dockets.	<p>The Board docketed and considered 5,494 cases through December 2025</p> <p>Additional work completed by agency staff during 2024 included:</p> <ul style="list-style-type: none"> • 3,565 reports prepared by investigators • 5,110 new DOC arrivals docketed for parole eligibility • 156 revocations, 44 hearings (through 11/19/25) • 1,159 waivers • Certificates Prepared: 958 board paroles; 182 Governor paroles; 37 commutations; 210 pardons (through November) 		Stage I Commutations: 365 Stage II Commutations: 59 SIR: 809 Paroles: 3,451 Administrative Paroles: 541 Medical Paroles: 5 Pardons: 260	
3				
4				



Projects for FY 2026

- 1) We have successfully gone live with the new ICON system, which marks a major milestone in our digital transformation. The project is now in the post-launch phase, where we are conducting thorough audits to ensure that all data has been accurately transferred and integrated into the new system. This includes verifying data integrity, addressing any discrepancies, and ensuring the system functions as expected across all departments. The team is focused on fine-tuning the system to ensure a seamless transition and full operational efficiency moving forward.
- 2) We completed a comprehensive update of the policies and procedures with a mandatory annual review to stay updated with the law.



Projects for FY 2027

- 1) We are initiating a project to modernize the victim notification process by shifting from mailed letters to automated text and email notifications. This change will significantly reduce costs associated with printing, postage, and staff processing time. It will also improve accuracy and reliability, as phone numbers and email addresses are more stable than physical addresses and allow for faster delivery. This project supports our broader modernization efforts and will require statutory updates and system enhancements to fully implement.
- 2) We are working with OSBI to improve data sharing as they implement the Clean Slate Act.
- 3) We will adopt permanent rules to expedite action on parole revocations for nonviolent offenses.

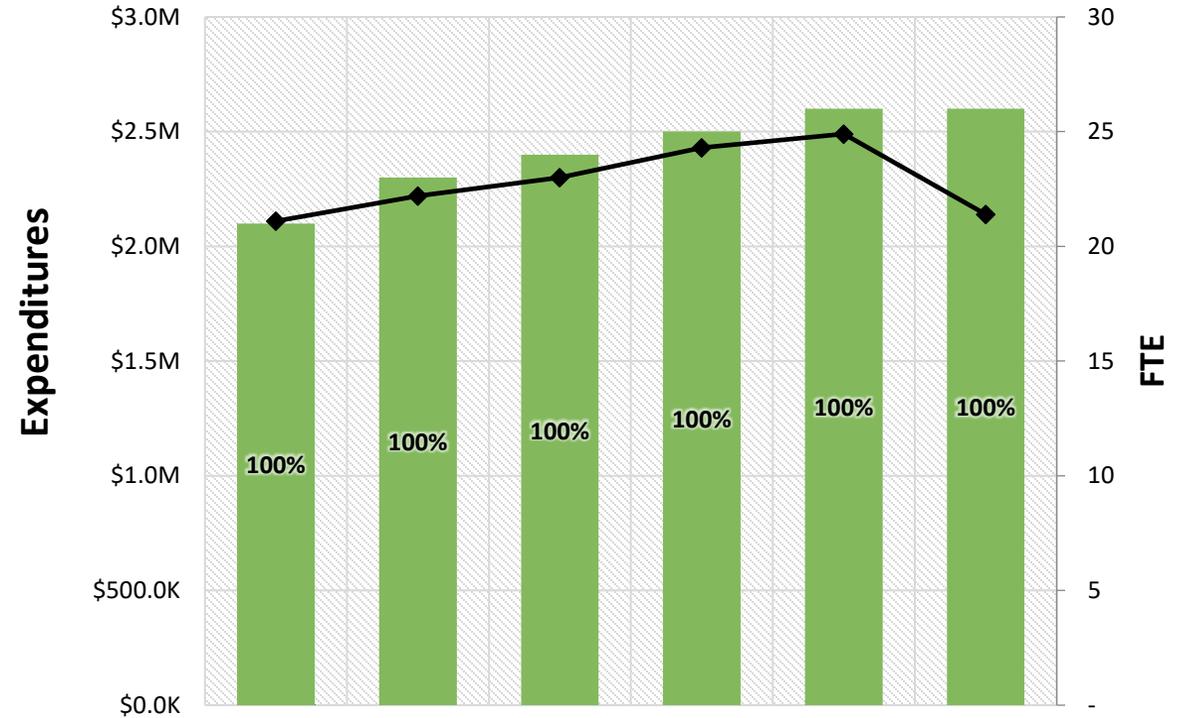


Total Historic Actual Expenditures (FY 2021-25) and Current Year Budget (FY 2026)

Explanation of Changes and Trends

PPB has had no significant changes or trends in the expenditure or budget data.

Historic Actual Expenditures and Current Year Budget



Appropriated	\$2.1M	\$2.3M	\$2.4M	\$2.5M	\$2.6M	\$2.6M
Revolving	\$0.0K	\$0.0K	\$0.0K	\$0.0K	\$0.0K	\$0.0K
Federal	\$0.0K	\$0.0K	\$0.0K	\$0.0K	\$0.0K	\$0.0K
Total	\$2.1M	\$2.3M	\$2.4M	\$2.5M	\$2.6M	\$2.6M
FTE	21	22	23	24	25	21



Estimated Impact of Federal Funding Changes

<i>Program Name</i>	<i>Federal Agency</i>	<i>Description of expected change (s) (i.e. change in state match, admin costs, program requirements or client eligibility, etc.)</i>	<i>Actual FY 25 Total Federal Funding Received (\$)</i>	<i>Projected FY 26 Total Federal Funding To Be Received (\$)</i>	<i>Estimated FY 27 Total Federal Funding To Be Received (\$)</i>
N/A			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$

** Only list programs with federal funding that are expected to change. Refer to the agency's Federal Funds Schedule in the Budget Request document.*



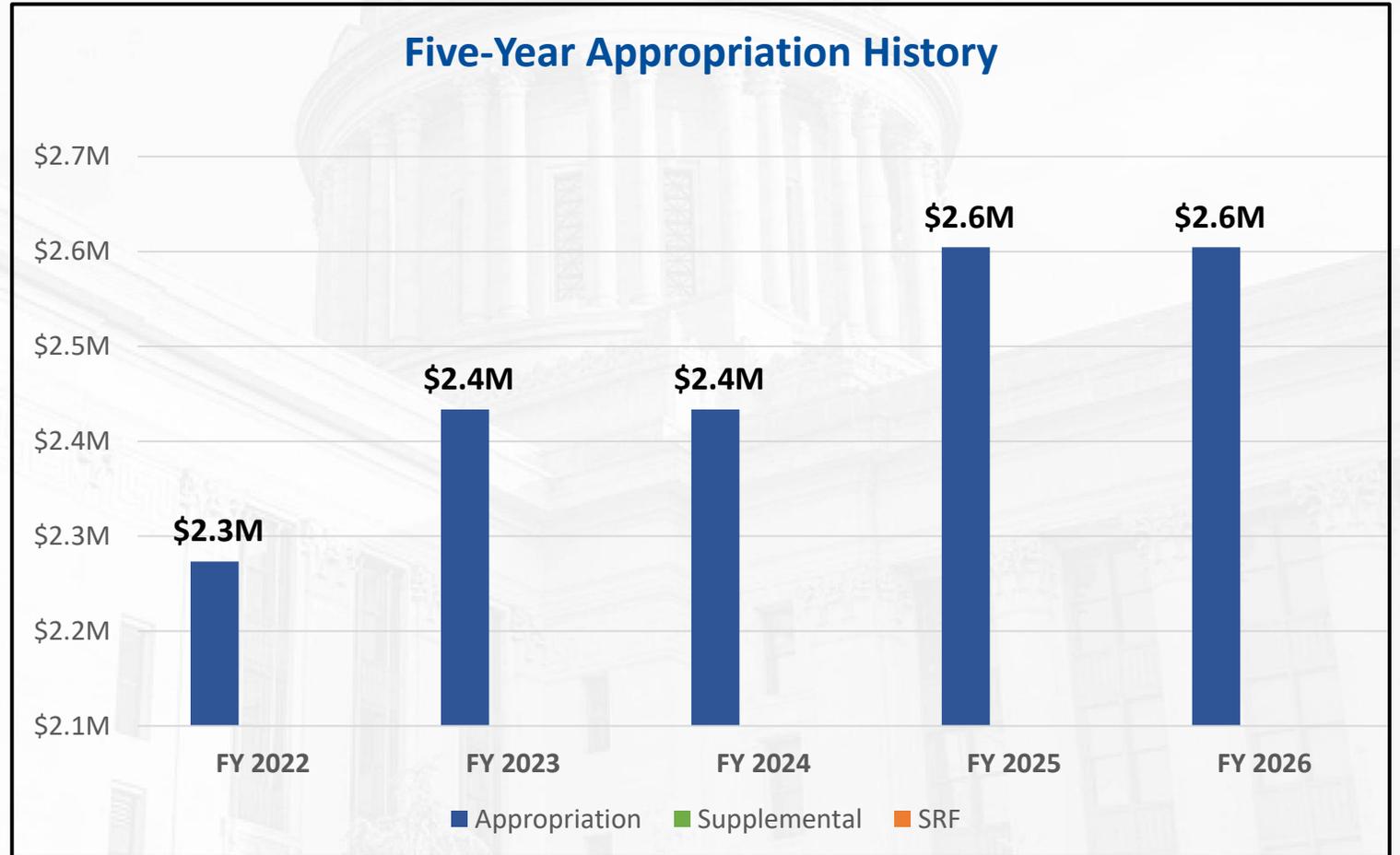


FY 2026 Budgeted Full Time Equivalents (FTE)

	FY 2026 Budgeted FTE
Total FTE	23.4
Supervisor FTE	7
Supervisors to Total FTE Ratio (%)	32.7%
Current Budgeted but Unfilled FTE	0

Appropriation History

Fiscal Year	Legislated Appropriation (\$) (Includes supplementals and SRF/ARPA.)
FY 2022	\$2,273,400
FY 2023	\$2,433,401
FY 2024	\$2,433,401
FY 2025	\$2,604,446
FY 2026	\$2,604,446



**Includes Supplemental and Statewide Recovery Fund (ARPA) appropriations.*



Financial Resource Analysis

Carryover	FY 2022	FY 2023	FY 2024	FY 2025
Total appropriated carryover amount expended (\$)	\$1,793,319	\$1,757,463	\$1,842,686	\$1,008,110.95

Historical Cash Balances	FY 2022	FY 2023	FY 2024	FY 2025
Year End Revolving Fund Cash Balances <i>(All Revolving Funds)</i>	N/A	N/A	N/A	N/A

Revolving Class Fund # <i>(Unrestricted only)</i>	Revolving Class Fund Name <i>(Unrestricted only)</i>	Current cash balance (\$)	Projected FY 2026 year-end cash balance (\$)
#		\$	\$
#		\$	\$
#		\$	\$
#		\$	\$
#		\$	\$
#		\$	\$
	Total Unrestricted Revolving Fund Cash balance:	\$	\$



Unrestricted funds are those that are not limited by state or federal law, rule, regulation, other legally binding method, or donor restriction.

FY 2024 – 2025 Appropriation Change Review

<i>Purpose of appropriation increase or decrease</i>	<i>Amount FY 2024</i>	<i>Amount FY 2025</i>	<i>Total amount received FY 2024 - 25</i>	<i>Total amount expended by 11/1/2025</i>	<i>Included in FY 2026 approp? (Yes/No)</i>	<i>If not expended fully, please explain.</i>
N/A	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
Totals	\$	\$	\$	\$		



**Do not include SRF / ARPA appropriation increases.*

FY 2026 Appropriation Change Review

<i>Purpose of appropriation increase or decrease</i>	<i>Amount of increase or decrease (\$)</i>	<i>Does this need to be included in your FY 2027 appropriation? (Yes/No)</i>	<i>If yes, included in appropriation for same purpose? (Yes/No)</i>	<i>If not included for same purpose, please explain.</i>
N/A	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
Total adjustment	\$			



**Do not include SRF / ARPA appropriation increases.*



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Appendix